Permit #F00157269

FilmL.A., Inc.
6255 W Sunset Blvd, 12th Floor
Hollywood, CA 90028
t: (213)977-8600 - f: (213)977-8601
www.filmla.com

Summary Information

Permit No: F00157269 **Type of Permit:** FILMING **Release Date:** 11/01/2019

Production Company AMERICAN FILM INSTITUTE

Insured Company Name AMERICAN FILM INSTITUTE
Contact Phone No. 1 323-856-7600
Contact Phone No. 2
Fax 323-467-4578
Address 2021 N WESTERN AVE
LOS ANGELES, California 90027

Production Title ROLL UP

Type of Production Student

Producer Jacqueline Wang

Director Matthew Sliger

1st AD Will Means

Production Manager Yichen Ma

FilmL.A. Coordinator Ramona Jones

Location Manager Jacqueline Wang
Primary Phone Mobile - 740-541-0009
Secondary Phone Office - 323-856-7600

Location Assistant Asia Coleman
Primary Phone Office - 323-856-7644
Secondary Phone

Fees

FILMLA NON-REFUNDABLE STUDENT PERMIT FEE SIMPLE	$26.00
LA CITY DEPT OF REC AND PARKS PARK MONITOR FEE	$494.00
LA CITY DEPT OF REC AND PARKS MONITOR REPORTING FEE	$76.00

Total Permit Fee $596.00

Number of Locations 4

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Summary Information — Location

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Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title ROLL UP

Location Manager Jacqueline Wang
Primary Phone Mobile - 740-541-0009
Secondary Phone Office - 323-856-7600

Location Address 6240 Meridian St, Los Angeles, CA, 90042

Location Name GARVANZA PARK

Location Type Park

Film Dates 11/4/2019 - 11/4/2019 09:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must comply with attached conditions
Must comply with attached Rec & Park Conditions. Note: No smoking in City Parks unless guided by the Rec & Park Film Office Monitor or assigned Uniformed Fire Safety Officer in designated areas
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents AFI-ROLL UP-STUDENT LETTER.pdf
66884 - guidelines.pdf

Equipment on Location

Type	Quantity
Cast/Crew vehicles	10
Cube Trucks	1
Generator	1

Personnel on Location

Type	Quantity
Cast	5
Crew	28
Extras	10

Where are the extras holding? Skate Park

Filming Activities Equipment on property; Equipment on sidewalk only.; Exterior Dialogue; Exterior establishing shots; Handheld equipment; Near hits & misses; PARK #66884.;

Jurisdiction **Political:** Los Angeles City - Council District 14 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals
LOS ANGELES CITY DEPARTMENT OF REC & PARKS - FILM OFFICE — Karen Casas
LOS ANGELES CITY POLICE DEPARTMENT — Gabriel Aleman

Coordinator Note Monitor required from 9am-10pm.

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Summary Information — Location

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Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title ROLL UP

Location Manager Jacqueline Wang
Primary Phone Mobile - 740-541-0009
Secondary Phone Office - 323-856-7600

Location Address Franklin Ave, N. Wilton Pl - Western Ave, Los Angeles, CA 90027

Location Type Sidewalk

Film Dates 11/3/2019 - 11/3/2019 09:00 - 21:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Please see attached documents AFI- 'Roll Up'- Fanklin & Wilton.pdf
The Oaks_August_2018_A.K.pdf

Equipment on Location

Type	Quantity
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Equipment on sidewalk only.; Exterior establishing shots; Exterior motion without sound; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 04 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez

Parking

Base Camp
Location Type : Filming Location

Crew Parking
Location Type : Filming Location

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Hollywood, CA 90028
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Summary Information — Location

Permit Number F00157269
Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title ROLL UP

Location Manager Jacqueline Wang
Primary Phone Mobile - 740-541-0009
Secondary Phone Office - 323-856-7600

Location Address Sunset Blvd, N. Kingsley Dr - Normandie Av, Los Angeles, CA 90027

Location Type Sidewalk

Film Dates 11/3/2019 - 11/3/2019 09:00 - 22:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
All vehicles must be parked on private property
Must Maintain 5' Clearance on Sidewalks/Walkways
Must maintain local/emergency access
No cast or crew parking on area streets
No interference with merchant activity.
No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
No stopping and setting up in residential areas before 7am or after 10pm without prior approval
No stopping or setting up in front of merchants or residents without prior approval

Equipment on Location

Type	Quantity
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Equipment on sidewalk only.; Exterior establishing shots; Exterior motion without sound; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

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Approvals LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez

Parking

Base Camp
Location Type : Other Location
AFI - AMERICAN FILM INSTITUTE
2021 N Western Ave, Los Angeles, CA, 90027

Crew Parking
Location Type : Other Location
AFI - AMERICAN FILM INSTITUTE
2021 N Western Ave, Los Angeles, CA, 90027

Parking Notes
No need for parking. We will have a driver drop the crew off and leave.

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Summary Information — Location

Permit Number F00157269
Production Company AMERICAN FILM INSTITUTE
Insured Company AMERICAN FILM INSTITUTE
Production Title ROLL UP

Location Manager Jacqueline Wang
Primary Phone Mobile - 740-541-0009
Secondary Phone Office - 323-856-7600

Location Address Winona Blvd , Hollywood Blvd -Franklin Av, Los Angeles, CA 90027

Location Type Sidewalk

Film Dates 11/3/2019 - 11/3/2019 09:00 - 10:00 1 day

Open or Closed to the Public Open

Generic Conditions **THE CONSUMPTION OF ALCOHOLIC BEVERAGES AND THE USE OF DRUGS, INCLUDING MARIJUANA, ON LOCATION BY ANY CAST, CREW, OR INVITED GUESTS IS STRICTLY PROHIBITED.**
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Must maintain local/emergency access
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No interference with vehicular or pedestrian traffic
No Parking in handicap spaces at anytime.
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No stopping or setting up in front of merchants or residents without prior approval

Please see attached document Franklin Ave-Normandie Ave_February_7_2018_AK.pdf

Equipment on Location

Type	Quantity
Fire Extinguisher (2A10BC Minimum Rating)	1

Personnel on Location

Type	Quantity
Cast	1
Crew	10

Filming Activities Equipment on sidewalk only.; Exterior motion without sound; Handheld equipment;

Jurisdiction **Political:** Los Angeles City - Council District 13 **Police:** Los Angeles Police Department **Fire:** Los Angeles City

Thomas Guide **Page:** 593 **Grid:** J4

Approvals LOS ANGELES CITY POLICE DEPARTMENT Melissa Hernandez

Parking

Base Camp
Location Type : Other Location
AFI - AMERICAN FILM INSTITUTE
2021 N Western Ave, Los Angeles, CA, 90027

Crew Parking
Location Type : Other Location
AFI - AMERICAN FILM INSTITUTE
2021 N Western Ave, Los Angeles, CA, 90027

Parking Notes
No Need of Street Parking

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Permit #F00157269

AFI CONSERVATORY

September 26, 2019

To Whom It May Concern:

Re: **Jacqueline Wang**
First Year Producing Fellow
"Roll Up"
Shoot Date(s): 11/2/2019 to 11/4/2019

This letter is to introduce the above named individual who is currently enrolled as a First Year Fellow at the American Film Institute Conservatory.

The American Film Institute is a non-profit educational organization dedicated to advancing and preserving the art of the moving image in the United States. The AFI Conservatory, a branch of the institute, is an accredited graduate institution offering the Master of Fine Arts degree.

The above named Fellow is engaged in filming a required class project. The First Year productions of the AFI Conservatory are exercises for educational purposes only, and are not exhibited for commercial purposes. The American Film Institute is the owner of and provides all necessary insurance for the projects.

The American Film Institute is a non-profit educational organization, which has tax exempt status under section 501 (c) (3) of the Internal Revenue Code of 1954, federal identification number 52-6072925.

AFI would be grateful for any cooperation and assistance that can be provided to this individual in connection with the production of this required exercise. Should you require any further information, please contact me at the number listed below.

Best regards,

Asia Coleman
Production Services, AFI Conservatory
Tel. 323.856.7644

Note: Please be advised that no Fellow may incur a financial or legal obligation in the name of nor act as an agent for the American Film Institute. Any such arrangements must be made directly with the individual Fellow as the personally responsible party.

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AFI Conservatory
American Film Institute
2021 North Western Avenue
Los Angeles, CA 90027
323.856.7600 Phone
323.856.7778 Fax
www.AFI.edu

PARK FILM OFFICE
City of Los Angeles, Department of Recreation and Parks
4730 Crystal Springs Drive, (Mail Stop 664)
Los Angeles, California 90027
Telephone: (323) 644-6220 Fax: (213) 847-6056

Film Production Guidelines

Welcome to the City of Los Angeles, Department of Recreation and Parks (Department). In our partnership to protect the environmental integrity of our parks the Park Film Office is providing guidelines to ensure a safe and successful film shoot. Please review and provide copies of these guidelines to the appropriate responsible persons. Thank you for the continuous use of our parkland.

- **Ok to film at Garvanza Skate Park on 11/04/19 (see plot plan).**
- **Ok to crew park 10 vehicles and park 1 truck in parking lot located near the baseball field (see plot plan).**
- **Not approved to turn off A/C transmission near Skate Park.**
- **Not approved to have a drone on-site.**
- **Not approved to have Special Effects.**
- **Not approved to have an animal.**
- **Not approved to alternate the landscape.**
- **Ok to have talent on skateboard hang out and skate at Skate Park.**
- **Production cannot request for the public not to use the Skate Park.**
- **Ok to have camera, Steadicam, dolly, lights, jib arms and generator.**
- **Generator must be placed on plywood and have fire extinguisher.**
- **Ok to have 2 10x10 tents and 3 tables.**
- **No catering on-site.**
- **Production has been notified to have back up lighting in case on-site lights do not turn on at dusk.**
- **Company may not remove any stakes from trees.**
- **Need permission parent/Guardian to film any minor.**
- **Company cannot dig or drill into the park property.**
- **No removing or Deface any of park signs or property.**
- **No catering.**
- **No Basecamp street postings.**
- **Ok to do 2 minute pedestrian control.**
- **Company does not have exclusive use of parks or parking lot.**
- **Use of City utilities (water and electricity) is $75 per use, per day and the company will be invoiced by the Park Film Office.**
- **Pyrotechnics, explosions, stunts and special effects may be considered on a case-by-case basis for exterior use only and requires approval by LAFD and the Park Film Office. Any special effects that may cause damage to the interior/exterior of cave integrity are not permitted.**

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- **Vehicles and/or heavy equipment are not allowed on turf areas unless prior approval is given by the Park Film Office.**
- **Production companies must provide their own restroom and trash receptacles. The City dumpsters and trash cans cannot be used so all self-generated trash has to be removed and disposed of off-site.**
- **No simulated sex allowed on Park property.**
- **No nudity allowed on Park property.**
- **Film permits do not provide exclusive use of a park or recreation area.**
- Service roads, parking lot driveway access, handicap or electric vehicle designated parking stalls may not be blocked or restricted. Emergency vehicle access lanes must be maintained in parking lots and park streets at all times.
- A 20 Foot unobstructed lane must be maintained between parked vehicles/trailers in all parking lots and Recreation and Parks roadways for emergency vehicle access.
- Due to underground plastic irrigation lines and trees having shallow root systems, staking and or drilling into turf, rocks, trees or asphalted areas is not permissible unless prior approval is given by the Park Film Office. This approval will be noted in the permitted guidelines.
- Locked park gates can only be accessed by a Park Film Office Monitor. Security of open gates must be provided by the permitted company. Any equipment that is permitted to stay overnight must be guarded by the permitted company's security group.
- Alterations to natural or manmade surroundings or content of the park are not permissible unless documented in these specific guidelines. The permit holder is financially responsible for all remediation should there be any damage or unauthorized alteration to Department property. The remediation and cost of will be determined by the Park Film Office.
- A Park Film Office Monitor(s) may be assigned to the permitted location. Their job is to ensure guidelines are followed, liaison between park patrons, other City employees and a communication link between Permitee and the Park Film Office for any additional needs or authorizations. When the Park Film Office is closed the Park Film Monitor has the authority and responsibility to modify these guidelines within the parameters given to them by their supervisor. The Park Film Monitor has access 24/7 to contact their supervisors if needed. The Permitee will be required to adhere to the instructions, restrictions and requests given by the Park Film Monitor.
- Smoking: No Smoking unless in designated area
- No smoking on trails.
- Fire extinguisher required for generators on site.
- Smoking is prohibited on all Department properties. An exception has been made for permitted film production companies to smoke in areas that are designated by the Fire Safety Officer or Park Film Monitor. If a Fire Safety Officer or Park Film Monitor is not assigned to the Permitee there will be no smoking with the exception of an actor smoking while performing or as part of the scene.
- A designated smoking area may not be near any patron activity or facility. Large buckets of sand or water must be placed in this area for disposal of tobacco or tobacco related products. The designated smoking area may be revoked or not allowed depending on weather and location conditions. Failure to comply with the smoking restrictions may result in a fine.

NOT A PERMIT

F-157269

NOT A PERMIT

Permit #F00157269

NOTICE OF STUDENT FILMING

We, the student filmmakers named below on this form, are planning to film a student production in your neighborhood. We are applying for all necessary permits and agree to maintain all legally-required liability insurance. Additionally, all personnel required to ensure public safety will be on location. We will abide by all County or City filming rules and any specific guidelines applicable to your neighborhood.

We will make every effort not to disturb you and will treat your neighborhood with the respect it deserves. Thank you in advance for your hospitality and cooperation while we are filming on your street.

When filming on-location in the County or City of Los Angeles, advance notice must be provided to all residents, merchants and/or businesses within a 500 foot radius of the filming location. Exceptional filming activities, such as simulated gunfire, may require us to notify a wider area.

We will be filming scenes for the following production/project.

PROJECT TITLE	ROLL UP					
FILMING ADDRESS	Franklin Ave, Los Angeles, CA 90027 Cross Streets: N Wilton Place and Western Ave					
DATE(S)	NOVENBER 3TH					
HOURS	FROM	09:00	AM / PM	TO	09:00	AM / PM

Description of scenes & parking:

Equipment on sidewalk only. Handheld equipment, Exterior motion without sound

Handheld equipment, Near hits & misses

**** ALL CAST, CREW AND PERSONAL VEHICLES WILL PARK ON (PRIVATE) PROPERTY ONLY ****

If you have any questions and/or concerns regarding this production, please contact us using the information provided below.

Jacqueline Wang	(740) 541-0009
Name of Primary Student Contact	Daytime Phone #
American Film Institute/ Nathalie Curtis	(323) 856-7600
Name of School/Class Administrator	Daytime Phone #

You may also contact FilmL.A., the City/County's official film permit coordinator at (213) 977-8600, 24 hours per day, 7 days per week, for assistance.

NOT A PERMIT

SPECIAL FILMING CONDITIONS
THE OAKS AREA (LOS FELIZ)

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

The Oaks area of Los Feliz is located north of Los Feliz Boulevard and west of Griffith Park/Ferndell Drive. The area is characterized by very narrow, steep, winding streets. There are few streets or sections that can safely accommodate equipment. It is an area that presents special filming problems. The following Special Filming Conditions have been established to address the public safety concerns raised by motion picture production activities.

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit requests must be submitted to FilmL.A. at least three (3) days in advance.*
- **Production companies must contact Susan Swan (323) 463-2463 (The Oaks HOA) sswanla@aol.com and Caroline Schweich (323) 229-0017, caroline@fizzcommunications.com** at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.
- **Cast and crew are not permitted to park on area streets.** Off-street parking must be provided.
- **Parking of production equipment is limited to one side of the street.**
- **Film company vehicles shall not interfere with gardeners' activities, trash pick-up, safe use of the streets or access to resident driveways, unless approved by the affected residents**.
- **Craft services, catering trucks, food preparation tables and dining tables are prohibited on sidewalks or parkways and must be out of public view.**
- **Generator(s) with the proper noise shield shall only be parked in front of the location house, or in front of houses that have approved this activity. Only tow plant generators or generators not attached to a vehicle will be allowed at location.**
- **Production companies may not arrive in the area prior to 7:00 a.m. and must depart no later than 10:00 p.m.** unless affected residents (generally those within 300' of the filming activities or equipment parking) are surveyed to identify neighborhood concerns and approval is obtained from the Permit Authority. The approved times must be indicated on the permit.
- **Cast and crew shall be informed of the provisions of the Filmmakers' Code of Professional Responsibility.**

In addition to the above conditions: The following streets may pose additional challenges for film productions due to narrowness/width, cul-de-sacs and sharp curves, and may require a specific parking plan and/or utilization of stake beds and/or trucks not to exceed 20' in length:

Tuxedo Terrace	Cazaux Drive
Ponet Drive	Wild Oak Drive
Alto Oak Drive	Ridge Oak Drive
Live Oak Drive East	Tryon Road
Briarcliff Road	Verde Oak Drive
Hill Oak Drive	Spreading Oak Drive
Mountain Oak Drive	Canyon Oak Drive

FILMLA NOT A PERMIT

SPECIAL FILMING CONDITIONS
FRANKLIN AVE/NORMANDIE AVE

The Special Filming Conditions described below will be included in the terms and conditions of permits issued for filming in this area and are in addition to the standard terms and conditions applicable to filming permits generally. While these Special Filming Conditions will be included as terms if a permit for filming in this area is issued, they are not intended to, and do not, establish the criteria or standards for determining whether or not a particular permit (or permits) will be issued for this area. The decision whether or not a particular permit (or permits) will be issued is vested in the discretion of the appropriate City or County department or their designees (including FilmL.A., Inc.), to be exercised consistent with public health, safety and general welfare, and applicable land-use ordinances.

This famous Frank Lloyd Wright home in the Los Feliz area has an open air design which allows for noise to travel upwards and affect the nearby neighbors. The following Special Filming Conditions have been established to mitigate the concerns of area residents.

- **FilmL.A. will evaluate all requests for permits in this area using the following criteria:** Frequency of filming per block near the requested location and parking areas, Duration and frequency of recent filming, Proximity of concurrent filming activities, Historical use, Recent problems or complaints, Number of filming days requested, Proposed activities (effects, excessive noise, cranes, etc.), and any other criteria that may be relevant to the specific situation. **NO PERMITS FOR THIS AREA SHOULD BE ASSUMED TO BE AVAILABLE WITHOUT THE ABOVE REVIEW.**

- **Affected residents must be notified at least two (2) days in advance of the first day of filming or the first day of any substantial set preparation.** *Permit requests must be submitted to FilmL.A. at least three (3) days in advance.*

- **Personal vehicles of cast/crew are not permitted to park on area streets.** Off-site parking must be arranged by the production company and cast/crew must be shuttled to and from the location.

- **Posting and/or parking of production vehicles/equipment is prohibited on the south side of Franklin Avenue and on Normandie Avenue.**

- **Parking of production equipment is limited to the north side of Franklin Avenue from Normandie Avenue west 300'. Parking/posting on any adjacent streets will require that affected residents be surveyed.** Film company vehicles shall not interfere with gardeners' activities, trash pick up, safe use of the streets or access to resident driveways, unless approved by the affected residents.

- **Street cleaning is scheduled on Wednesday and Friday between 8:00 a.m. and 10:00 a.m.**

- **Parking and/or idling of production equipment in alleyway directly behind 5121 Franklin Avenue is prohibited.** The alleyway is the only access to several of the nearby homes and may not be blocked at anytime.

- **Preparation, service and eating of meals shall be on private property, out of public view and not in the public right-of-way.**

- **A FilmL.A. Monitor will be assigned to encourage compliance with the permit and conditions.** The Monitor will generally arrive at the designated location 1 hour prior to the permit start time to note proper arrival time and remain with the production company during all filming-related activities and ensure proper departure time.

FilmLA Inc. NOT A PERMIT